



## Meeting Minutes

**CLEAR CREEK BOARD OF COUNTY COMMISSIONERS**  
**Regular Meeting**  
**Fire Station 1, 681 County Rd. 308, Dumont, CO 80436**  
**November 4, 2025**  
**8:30 a.m.**

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**ALL IN ATTENDANCE:** Chair, George Marlin; Commissioner, Rebecca Lloyd; Commissioner, Jodie Hartman Ball; County Attorney, Peter Lichtman; Interim County Manager, Colton Rohloff; Deputy County Clerk, Amy Hendricks; PIO, Megan Hiler-Wilson; Finance Director/Assistant County Manager, Rachel Harlow-Schalk

**Called to Order:** Chair, George Marlin brought the meeting to order at 8:35 a.m.

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### **BOARD OF COUNTY COMMISSIONERS REGULAR SESSION**

1. Public Comment:

- Michael Raber (Echo Hills) would like to see activity on reestablishing 501c3 status for the Greenway Authority. He was looking to make a contribution for bicycle infrastructure. He mentioned that there was commitment from private donors for funding that was contingent on the 501c3 status which has expired.
  - Terry Burkard (Lower Fall River Road) is a licensed Clinical Social Worker and Mental Health Therapist. She is interested in starting a Healing Center and is here to advocate for zoning updates regarding Healing Centers.
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### **LOCAL LICENSING AUTHORITY CONSENT AGENDA**

Administrative Approval of Marijuana Business Licenses

- County Attorney, Peter Lichtman provided an update indicating the marijuana licenses listed below have been approved administratively. Chair George Marlin read the titles into the record.
  - Nature Med, Inc. – Renewal of Retail Marijuana Products Manufacturer License
  - Nature Med, Inc. – Renewal of Medical Marijuana Infused Products Manufacturer License
  - TKN Industries, LLC – Renewal of Retail Marijuana Products Manufacturing License
  - TKN Industries, LLC – Renewal of Medical Marijuana Infused Products Manufacturing License
  - TKN Industries, LLC – Approval Changes Exempt from the Change of Ownership Application

### **BOARD OF COUNTY COMMISSIONERS REGULAR SESSION**

**Communications Update - Megan Hiler-Wilson:**

- Voting locations and ballots are due today.
- Blood Drive on 11/5 at the Courthouse 10:00 a.m. – 2:30 p.m.

**County Commissioner Updates – Marlin, Llyod, Hartman-Ball**

- The commissioners provided updates on the meetings and events attended since the last public meeting.

## County Manager Updates – Colton Rohloff

- SNAP benefits have been turned off on November 1, 2025 due to the Federal shutdown. Clear Creek County is sending State money to Loaves and Fishes to help support those in the County. The RoundAbout bus service is running so people can get to the facility.
- Public Health is spearheading a community food drive.
- Mountain Backpack Program – are working to get more food to the schools.
- Staff is committed to helping those who are in need. Residents are encouraged to reach out to Human Services and Public Health to learn about resources.

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## BOARD OF COUNTY COMMISSIONERS ACTION SESSION

### CONSENT AGENDA

The following was removed from the Consent Agenda and will be brought back to the BOCC at a future meeting:

- Consideration of Approval of CP 25-02 Sport Shooting Park Outdoor Bay Improvements Contract

The following Consent Agenda Item titles were read by Chair, George Marlin:

- Consideration of Approval of the Warrant Register
- Consideration of Approval of Memorandum of Understanding for Temporary Law Enforcement Services
- Consideration of Approval of CP 25-01 Sewer Force Main Extension for Stanley Road, Final Settlement

**Motion:** Moved by Commissioner Hartman-Ball, seconded by Commissioner Llyod

**Motion Result:** Passed unanimously

- Consideration of Approval of CP 25-05 Mountain Youth Network (MYN) Headquarters Renovation
  - Assistant Public Works Director/County Engineer, Stoy Streepey and gave an overview of the project make renovations to accommodate space for the Mountain Youth Network Headquarters.

**Motion:** Moved by Commissioner Llyod, seconded by Commissioner Hartman-Ball

**Motion Result:** Passed unanimously

### PUBLIC HEARINGS

- Consideration of Approval of Resolution #25-73, a Transfer of Development Rights Case #TDR2025-01 for Ben Miller
  - Planning Manager, Garette McAllister made a presentation of the case details.
  - The applicant attended via Zoom and spoke about the plans for the property.

**Public Comment:** No public comment; hearing closed.

**Motion:** Moved by Commissioner Hartman-Ball, seconded by Commissioner Llyod

**Motion Result:** Passed unanimously

- Consideration of Approval of Resolution 25-74, Amending the Clear Creek County Zoning Regulations Section 12 Special Use Permits; Section 13 Variances; And Section 23 Definitions
  - Planning Manager, Garette McAllister provided an update of the case details. DOLA provided some comments, which were addressed.
  - Commissioners spent time asking questions and providing input.

**Public Comment:** No public comment; hearing closed.

**Motion:** Moved by Commissioner Llyod, seconded by Commissioner Hartman-Ball

**Motion Result:** Passed unanimously

## **BOARD OF COUNTY COMMISSIONERS REGULAR SESSION**

- Work session: Process Addressing Requests for Access Easements Across County-owned Land
  - Planning Manager, Garrett McAllister discussed a process for adding access easement regulations to the Zoning Code.
  - The flowchart of the process was reviewed.
  - Staff will bring back a more developed process.

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**BREAK** – In recess from. 9:57 – 10:15 a.m.

- **10:00 a.m.** Work session: Presentation of Clear Creek Schools Foundation Scholarship Report
  - Mitch Huston with the Clear Creek School Foundation made a presentation regarding scholarship opportunities/process.
  - County Commissioners spent time asking questions and having discussion.

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**BREAK** – In recess from. 10:44 – 11:00 a.m.

- **11:00 a.m.** Work session: District Attorney Budget Request Presentation
  - Heidi McCollum, District Attorney for the 5<sup>th</sup> Judicial District, gave a presentation outlining jurisdiction areas and populations based on the 2024 census data. She summarized the types of cases prosecuted and the number of staff in the District to handle caseloads. She discussed the State statute for funding and the background for funding for her office that was previously in place.
  - Chair Marlin thanked the District Attorney for her detailed presentation and information. He summarized that the questions from the Board are related to the reductions in funding and the cuts to current operating budgets in Clear Creek County.
  - Follow-up questions were presented to the District Attorney’s Office regarding capital expenditures, personnel, and digital evidence.

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**BREAK FOR LUNCH in recess from 12:56-1:21 p.m.**

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## **1:00 BOARD OF COUNTY COMMISSIONERS REGULAR SESSION**

- Work session: Presentation from DRCOG on Metropolitan Planning Organization (MPO) Inclusion

- DRCOG Transportation and Planning Operations Director, Jacob Riger made a presentation regarding what services are available if Clear Creek County joins the MPO.
- Clear Creek County would need to apply for all the municipalities within the County to join the MPO. A letter to the Governor would be written by DRCOG and would work through the federal process.
- Formal action showing consensus among the entities is needed to join the MPO.
- The Commissioners will be discussing next steps and reaching out to the municipalities within Clear Creek County.

**BREAK** – In recess from. 2:07 – 2:18 p.m.

## **2:00 PUBLIC HEARING**

- Presentation of Proposed Combined 2026 budget for Clear Creek County, the Clear Creek County Emergency Services General Improvement District and the Clear Creek County Housing Authority
  - Since the meeting location of the Public Notice that was published changed, a second public hearing is scheduled for November 18, 2025. The proposed budget has been on the County’s website since October 15, 2025 and available in the Deputy Clerk to the Board of County Commissioner’s Office, located at 405 Argentine Street, Georgetown, CO 80444. The Zoom link is available to join the meeting regardless of the meeting location change to 681 County Rd. 308, Dumont, CO 80436
  - Public Comment:** No public comment was received; hearing closed.
  - Finance Director/Assistant County Manager, Rachel Harlow-Schalk gave a presentation on the budget. The final budget adoption is scheduled for December 9, 2025.
  - County Commissioners spent time asking questions and having discussion.

## **BOARD OF COUNTY COMMISSIONERS’ REGULAR SESSION**

- County Attorney Peter Lichtman read the following items into the Executive Session. Items 15b. and 15c were added during the meeting and made part of the official record:
  15. Executive Session:
    - a. Pursuant to C.R.S. § 24-6-402(4)(b) and (e), for the County Attorney to meet with the Board of County Commissioners for the purposes of: 1) of receiving legal advice on specific legal questions pertaining to the County’s obligations to fund certain necessary expenses of the District Attorney’s Office budget under C.R.S. § 20-1-302; and 2) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with regard to meeting those obligations
    - b. Pursuant to C.R.S. § 24-6-402(4)(a) and (e), for the County Attorney to meet with the Board of County Commissioners for the purposes of: 1) discussing the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest in parking lots at the County Annex building; and, 2) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with regard to transactions regarding that property interest.
    - c. Pursuant to C.R.S. § 24-6-402(4)(b) and (e), for the County Attorney to meet with the Board of County Commissioners for the purposes of: 1) receiving legal advice on specific legal

questions pertaining to appointment of a new County Manager and ensuring compliance with C.R.S. § 24-6-402(3.5) and related statutory provisions; and 2) determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with regard to entering into an employment agreement with a prospective appointee.

**Motion:** Moved by Commissioner Marlin, seconded by Commissioner Llyod

**Motion Result:** Passed unanimously

**Meeting Adjourned at 5:06 p.m.**

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**\*\*For official minutes, please see Zoom recording\*\***

**<https://www.youtube.com/watch?v=2qM7cFgouTA>**