

R-26-04

RESOLUTION SETTING DAYS AND HOURS OF OPERATION FOR COUNTY OFFICES, AND ALLOWING FOR SUSPENSION OF CERTAIN IN-PERSON CLERK AND RECORDER SERVICES ON NOVEMBER 3, 2026, THE DAY OF THE GENERAL ELECTION

WHEREAS, C.R.S. § 30-10-109 requires that all county offices shall be kept open for the transaction of county business on the days and during the hours designated by resolution of the board of county commissioners; and

WHEREAS, in Resolution R-24-94, in consideration of the County’s inability to meet market pay for most County positions, and to avoid increased attrition, the Clear Creek County Board of County Commissioners (“Board”) reduced the days and hours of operation of County offices from Monday through Thursday 7:30AM – 5:30PM, to Monday through Thursday 7:30AM – 4:00PM, while simultaneously adjusting employee wage rates to allow employees to maintain the same annual salary they were earning at no loss of income; and

WHEREAS, the County continues to struggle with meeting market pay for most positions; and

WHEREAS, for that reason, the Board desires to maintain the reduced days and hours of operation for County offices as Monday through Thursday 7:30AM – 4:00PM; and

WHEREAS, the Clerk and Recorder’s Office (C&R) will be conducting the 2026 general election on November 3, 2026; and

WHEREAS, during typical (non-election) days of operation, the C&R provides a number of services to the community, including titling and registering of motor vehicles (“DMV Services”), issuing marriage licenses, and recording and processing public documents; and

WHEREAS, on those typical days, it is not uncommon for long lines of people seeking to do business with the C&R to form lines outside the C&R, and these lines could cause congestion in the courthouse on the day of the general election, potentially interfering with the election; and

WHEREAS, in consideration of that concern, Clerk & Recorder Brenda Corbett recommends that the in-person DMV Services provided by her office (many of which can be conducted by the public online) be suspended on November 3, 2026, to facilitate the election; and

WHEREAS, there is ample time to give notice to the public of a temporary suspension of in-person DMV Services; and

WHEREAS, the Board deems it to be in the best interests of the citizens and residents of Clear Creek County to authorize the C&R to suspend in-person DMV Services to the public on November 3, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Clear Creek County Board of County Commissioners, that the days and hours of operation for the Clear Creek County offices shall be Monday through Thursday, 7:30AM – 3:30PM.

BE IT FURTHER RESOLVED, that the Clear Creek County Board of County Commissioners hereby authorizes the Office of the Clear Creek County Clerk and Recorder to suspend its in-person DMV Services to the public on November 3, 2026, provided that notice is given to the public at least one month before that date.

BE IT EVEN FURTHER RSOLVED, that the days and hours of operation of Clear Creek County offices are subject to the 2026 Clear Creek County Holiday Schedule adopted by Resolution R-25-89; and, could also change or the courthouse could be closed without notice if necessary due to inclement weather, power failures, telephone or internet disruptions, or other circumstances.

ADOPTED this 6th day of January, 2026, at a regularly scheduled meeting of the Clear Creek County Board of County Commissioners.

Rebecca Lloyd, Chair

Jodie Hartman-Ball, Commissioner

George Marlin, Commissioner

ATTEST:

Deputy Clerk and Recorder
For Brenda L. Corbett
Clear Creek County Clerk and Recorder