



Board Agenda Background

Date: 1/6/2026
To: Board of County Commissioners
Through: Colton Rohloff, County Manager
From: Peter A. Lichtman, County Attorney
Subject: Consideration of Approval of Resolution R-26-12, a Resolution Amending Resolution R-25-56, A Resolution Relating to Sourcing and Procuring Vehicles for Leasing, by Replacing Exhibit “B” of that Resolution with a New Exhibit “B-Complete” to Ensure a Clear Record and to Confirm Signature Authority

RECOMMENDATION

Staff recommends approval of Resolution R-26-12, a Resolution Amending Resolution R-25-56, A Resolution Relating to Sourcing and Procuring Vehicles for Leasing, by Replacing Exhibit “B” of that Resolution with a New Exhibit “B-Complete” to Ensure a Clear Record and to Confirm Signature Authority.

BACKGROUND

On June 17, 2025, the Clear Creek County Board of County Commissioners (“Board”) adopted Resolution R-25-56, a “Resolution Approving [a] Procurement and Liquidation Agreement with Unified Fleet Services, LLC, Concerning Sourcing and Procuring Vehicles for Leasing; and, Granting Signature Authority to the County Manager, Deputy County Manager, Sheriff and Undersheriff to Execute Related Leasing Contracts.” When the Board considered R-25-56, exhibits attached to the Resolution included the Procurement and Liquidation Agent Agreement as Exhibit “A” and a sample Government Obligation Contract (“GOC”) as Exhibit “B” – the latter being the template leasing contract. Unfortunately, the sample GOC that was attached as Exhibit “B” failed to include the sample exhibits that go with the GOC. So, when the Board granted signature authority to execute GOCs, it had not been provided with a complete copy of the GOC that included the GOC exhibits.

ANALYSIS

To ensure that the record is clear and to confirm that the Board authorizes the County Manager, the Deputy County Manager, the Sheriff and the Undersheriff to execute leasing contracts in the form of the sample GOC *with* its exhibits, it would be beneficial to amend Resolution R-25-56 to replace the Exhibit “B” attached thereto with the Exhibit “B-Complete” attached to Resolution R-26-12. Amending just Exhibit “B” will not affect any other provisions or approvals in R-25-56.

ATTACHMENTS:

1. Resolution R-26-12 and Exhibit B-Complete
2. Resolution R-25-56 with original Exhibits A and B