

**Staff Work/Project Plan Report**

Columns G and H will be updated with actuals

Type	Year	Budget/L and	Line item/Account	Project List	non-labor Budget assumption	Projected-Actual cost	Projected-Actual staff hours @\$25/hr	Total per project	Notes - Status, planned timing etc. this section will be populated over the next few weeks
Land Purchases & Projects	2023	OS (acq.)	Land Purchases	Waldorf MillSite Land Donation			0	0	
	2023	OS (acq.)	Land Purchases	Contribution for SP land (done with 2022 funds)	0	\$ -	0	0	
	2023	OS	facility Dev and Maintenance '22	Cement House Demo (repurposing of \$100K for SP land)	100,000	80,000	0	80000	using the 100K budgeted in '23 for SP Land that was actually spent in '22
	2023	OS	Facility Dev and Maintenance	Phase 1 Development of Alvarado w/ Silver Creek Spur	\$ 30,000	\$ 30,000	500	42500	
Trailheads & Amenities	2023	OS	Facility Dev and Maintenance	Trees trimming to install Sign at Lawson	not budgeted	\$ 1,500	80	3500	complete
	2023	OS	Facility Dev and Maintenance	OS Fundmacth on FH Project	15,000	\$ 15,000		15000	
	2024	OS	Facility Dev and Maintenance	Trail Maintenance labor on OS Trails	0	\$ -	350	8750	
	2023	OS	Facility Dev and Maintenance	Buckley Plaque	not budgeted	200		200	
	2023	Rec	Outside Services	Argentine (SP) parking demarcation	not budgeted	\$ 1,000		1000	
	2023	Rec	Outside Services	Lower Dumont fence painting	not budgeted	\$ 300		300	
	2023	Rec	Outside Services	Rec Trash, restrooms, Trail head maintenance	12,000	\$ 5,000		5000	
	2023	OS	Outside Services	OS Trash, restrooms, Trail head maintenance	13,000	\$ 12,000	300	19500	
	2023	OS	Facility Dev and Maintenance	Stain of restroom facilities, Lawson & Phil Mill	9,000	\$ 5,000		5000	Starting soon
	2023	OS	Facility Dev and Maintenance	Boundary Fencing at Lawson	5,000	\$ 5,000	40	6000	
Signs & Kiosks	2023	OS	Outside Services	Weed mitigation at Floyd Hill	2,000	\$ 2,000		2000	
	2023	OS	Facility Dev and Maintenance	Kiosk at Notch Trail (Guanella)/parking signage solution	1,000	1,000	40	2000	
	2023	OS	Facility Dev and Maintenance	Kiosk at Alvarado	1,500	1,500	40	2500	
	2023	Rec	Signs	Kiosk at Upper Dumont ww info map	1,500	0		0	Do we have costs?
	2023	OS	Facility Dev and Maintenance	Kiosk at Lawson WW park (visible from highway)	1,500	1,500	40	2500	
	2023	OS	Facility Dev and Maintenance	Kiosk at Moose Holler	1,000	0	40	1000	Cancelled
	2023	OS	Facility Dev and Maintenance	Kiosk materials at Oxbow	1,500	1,500	40	2500	
	2023	OS	Facility Dev and Maintenance	end of trail sign at Oxbow 5 end of trail	1,000	1,000	25	1625	
	2023	OS	Facility Dev and Maintenance	entrance sign at Oxbow	5,000	5,000		5000	
	2023	OS	Facility Dev and Maintenance	coming soon content at end of trail at Oxbow	1,000	1,000	25	1625	
2023	OS	Signs	Driver wayfinding for OS destinations (brown signs)	not budgeted	\$ -		0	This is a cool project to share...we will need costs	
2023	Rec	Signs	Developed Fishing Access Point signs	not budgeted	400		400		

"not budgeted" means the project was not included in the assumptions used to create the budgeted totals

Red means not updated

Tracking	2023 Budget	Total actual above
OS Facilities and Development - Projects	\$ 63,860	\$ 56,700
OS Facilities and Development - Rec Staff Labor	\$ 47,500	\$ 38,000
OS Facilities & Development Signs	\$ 12,500	\$ 12,500
OS outside services	\$ 15,000	\$ 14,000
REC Outside services	\$ 25,000	\$ 6,300
Rec signs	\$ 4,000	\$ 400

**Additional Projects**

Items in Total Spent column are calculated with a formula

Type	Year	Budget/L and	Staff Lead	Project Description	Budget implicaions?	Cost estimate	Staff Hours if applicable
Use mitigation	2023	Mixed	Jon	Standard Sign Plan			
	2023	Mixed	Jon	Sustainable trailhead Maintenance plan			
	2023	Mixed	Jon	Volunteer Program			
	2023	Mixed	Jon	Expanded Trails Info Content		0	
	2023	Mixed	Jon	Regular Trail Maintenance		0	

Notes



Expense type	Line Item/Account	Place
2024 Carryover		
Ongoing	Outside Services	Floyd Hill
Ongoing	Outside Services	Floyd Hill
Ongoing	Outside Services	Oxbow
Ongoing	Outside Services	Oxbow
Ongoing	Outside Services	Game Check
Ongoing	Outside Services	Game Check
Ongoing	Outside Services	Phil Mill
Ongoing	Outside Services	Phil Mill
Ongoing	Outside Services	Lawson
Ongoing	Outside Services	Lawson
Ongoing	Outside Services	Alvarado
Ongoing	Transfer to other Funds	Mill Creek Arrast
Ongoing	Transfer to other Funds	Blue Hill
Ongoing	Transfer to other Funds	Waldorf Inholdin
Ongoing	Transfer to other Funds	Waldorf Lila B
Ongoing	Transfer to other Funds	Waldof Scott Clai
Ongoing	Transfer to other Funds	Ohio Gulch Jacks
Ongoing	Transfer to other Funds	Ohio Gulch LDS
Ongoing	Transfer to other Funds	Silverdale: Oakley
Ongoing	Transfer to other Funds	Saddleback
Ongoing	Transfer to other Funds	Iron Fens
Ongoing	Transfer to other Funds	Saddleback
Ongoing	Transfer to other Funds	Silver Creek
Ongoing	Transfer to other Funds	Silverdale
Ongoing	Transfer to other Funds	Notch area
Ongoing	Transfer to other Funds	Floyd Hill
Ongoing	Transfer to other Funds	Iron Fens
Ongoing	Transfer to other Funds	Alvarado
Ongoing	Transfer to other Funds	Phil Mill
Ongoing	Transfer to other Funds	Lawson
Ongoing	Transfer to other Funds	Floyd Hill
Ongoing	Transfer to other Funds	Floyd Hill
New for 2025	Outside Services	All
New for 2025	Outside Services	All
New for 2025	Transfer to other Funds	All
New for 2025	Transfer to other Funds	All
New for 2025	Outside Services	All
New for 2025	Outside Services	All
New for 2025	Transfer to other Funds	Alps Mtn





Detail/Task	Estimated Cost	Expense category	
Toilets	\$ 1,100	Cash	
Trash	\$ 1,620	Cash	
Toilets	\$ 1,296	Cash	
Trash	\$ 1,080	Cash	
Toilets	\$ 1,100	Cash	
Trash	\$ 2,160	Cash	
Toilets	\$ 1,100	Cash	
Trash	\$ 1,080	Cash	
Toilets	\$ 1,100	Cash	
Trash	\$ 1,080	Cash	
Toilets	\$ 1,920	Cash	
Annual Inspection	TBD	Labor	
Annual Inspection		Labor	
100 hours maintenance		Labor	
200 hours maintenance		Labor	
400 hours Maintenance		Labor	
400 hours Maintenance		Labor	
400-600 hours trail maintenance		Labor	
50 hours maintenance		Labor	
50 hours Moose & Pond Loop maintenance		Labor	
Power Wash Eloo		Labor	
Power Wash Eloo		Labor	
Power wash Toilets		Labor	
Pump Vault Toilets		Labor	
Trails Master Plan, Priorites, Trails Development Process			
Develop a comprehensive trail plan			
Wildfire Mitigation on Open Space lands			
Possible connector trails;			
Historical Signage		16000	
Develop Signage Template for Interpretive Signs.			
Trail to the mountain summit			











**Budget Detail and Project Plan**

Type	Year	Budget/L and	Line Item/Account	Place	Detail	budgeted total	Notes
Land Purchases & Projects	2024	OS (acq.)	TBD		Placeholder for possible acquisition		
	2024	OS	Transfer to other Funds		Funds for FH OS Park Project Match	\$ 140,000	
	2024	OS	Facility Dev and Maintenance		Site Plan Alvarado	\$ 35,000	
	2024	OS	Outside Services		Alvarado clean out barn (dumpster)	\$ 600	49.2% detail
	2024	OS	Facility Dev and Maintenance		Alvarado Caretaker Cabin Demo	\$ 40,000	Hours worked by land manager actuals 2023
	2024	OS	Facility Dev and Maintenance		Mill Creek property, signage and cleanup	\$ 5,000	Open Space 1120 29% All to be covered
	2024	OS	Facility Dev and Maintenance		Alps Mountain cleanup	\$ 500	CCFA project on OS land 318 8% covered by OS
Trailheads & Amenties	2024	OS	Outside Services	Floyd Hill	Toilets	\$ 1,100	USFS paid projects 1264 32%
	2024	OS	Outside Services	Floyd Hill	Trash	\$ 1,620	USFS unpaid projects 535 14%
	2024	OS	Outside Services	Oxbow	Toilets	\$ 1,296	Trainings and admin 336 9% Half by OS
	2024	OS	Outside Services	Oxbow	Trash	\$ 1,080	CPW 20 1%
	2024	OS	Outside Services	Game Check	Toilets	\$ 1,100	49.2%
	2024	OS	Outside Services	Game Check	Trash	\$ 2,160	
	2024	OS	Outside Services	Phil Mill	Toilets	\$ 1,100	
	2024	OS	Outside Services	Phil Mill	Trash	\$ 1,080	
	2024	OS	Outside Services	Lawson	Toilets	\$ 1,100	
	2024	OS	Outside Services	Lawson	Trash	\$ 1,080	
	2024	OS	Outside Services	Alvarado	Toilets	\$ 1,920	
	2024	REC	Outside Services	Upper Dumont	Trash	\$ 540	
	2024	REC	Outside Services	Upper Dumont	Toilets	\$ -	
	2024	REC	Outside Services	St Mary's	Toilets	\$ 3,300	
	OS Tasks & Projects	2024	OS	Outside Services	Alvarado	Asbestos evaluation	\$ 1,111
2024		OS	Outside Services	Floyd Hill	Weed Mitigation	\$ 2,500	
2024		OS	Transfer to other Funds	Saddleback	100 hours maintenance		
2024		OS	Transfer to other Funds	Silver Creek	200 hours maintenance		
2024		OS	Transfer to other Funds	Silverdale	400 hours Maintenance		
2024		OS	Transfer to other Funds	Notch area	400 hours Maintenance		
2024		OS	Transfer to other Funds	Floyd Hill	400-600 hours trail maintenance		
2024		OS	Transfer to other Funds	Iron Fens	50 hours maintenance		
2024		OS	Transfer to other Funds	Alvarado	50 hours Moose & Pond Loop maintenance		
2024		OS	Transfer to other Funds	Floyd Hill	Advance warning sign install		
2024		OS	Transfer to other Funds	Phil Mill	Advance warning sign install		
2024		OS	Transfer to other Funds	Lawson	Advance warning sign install		
2024		OS	Transfer to other Funds	Iron Fens	Annual Inspection		
2024		OS	Transfer to other Funds	Saddleback	Annual Inspection		
2024		OS	Transfer to other Funds	Silverdale: Oakley, Anna	Annual Inspection		
2024		OS	Transfer to other Funds	Mill Creek Arrastra	Annual Inspection		
2024		OS	Transfer to other Funds	Blue Hill	Annual Inspection		
2024		OS	Transfer to other Funds	Waldorf Inholdings	Annual Inspection		
2024		OS	Transfer to other Funds	Waldorf Lila B	Annual Inspection		
2024		OS	Transfer to other Funds	Waldorf Scott Claims	Annual Inspection		
2024		OS	Transfer to other Funds	Ohio Gulch Jackson	Annual Inspection		
2024		OS	Transfer to other Funds	Ohio Gulch LDS	Annual Inspection		
2024		OS	Transfer to other Funds	Alvarado	Board up broken window		
2024		OS	Transfer to other Funds	Phil Mill	Branch Clean up on site		
2024		OS	Transfer to other Funds	Alvarado	Branch Clean up on site		
2024		OS	Transfer to other Funds	Alvarado	Fence around caretakers cabin		
2024		OS	Transfer to other Funds	Phil Mill	Fishing Reach wayfinding install		
2024		OS	Transfer to other Funds	Lawson	Fishing Reach wayfinding install		
2024		OS	Transfer to other Funds	Oxbow	Fix Do not Enter Sign		
2024		OS	Transfer to other Funds	Game Check	Fix Eloo Stack	\$ 143,827	
2024		OS	Transfer to other Funds	Phil Mill	Fix Eloo stack		
2024		OS	Transfer to other Funds	Alvarado	Install Leach and clean up after dog signs		
2024		OS	Transfer to other Funds	Game Check	Install Map Holder		
2024		OS	Transfer to other Funds	Alvarado	Install Map Holder		
2024		OS	Transfer to other Funds	Phil Mill	Install Property Boundary signs		
2024		OS	Transfer to other Funds	Alvarado	Install Property Boundary signs		
2024		OS	Transfer to other Funds	Lawson	Install Property Boundary signs		
2024		OS	Transfer to other Funds	Phil Mill	Kiosk Map with reaches and regs		
2024		OS	Transfer to other Funds	Oxbow	Kiosk showing fishing, greenway, regs		
2024		OS	Transfer to other Funds	Lawson	Kiosk with map, creek safety access and regs		
2024		OS	Transfer to other Funds	Alvarado	Manage Asbestos evaluation		
2024		OS	Transfer to other Funds	Phil Mill	Map Holder		
2024		OS	Transfer to other Funds	Lawson	Map Holder		
2024		OS	Transfer to other Funds	Floyd Hill	Noxious Weed Project		
2024		OS	Transfer to other Funds	Game Check	Power Wash Eloo		
2024	OS	Transfer to other Funds	Phil Mill	Power Wash Eloo			
2024	OS	Transfer to other Funds	Lawson	Power Wash Eloo			
2024	OS	Transfer to other Funds	Floyd Hill	Power wash Toilets			
2024	OS	Transfer to other Funds	Floyd Hill	Project prep - move Kiosk parking bumpers			
2024	OS	Transfer to other Funds	Floyd Hill	Pump Vault Toilets			
2024	OS	Transfer to other Funds	Phil Mill	Repair fence on 1-70 boundary			
2024	OS	Transfer to other Funds	Game Check	Screw Interior Wall Back onto siding			
2025	OS	Transfer to other Funds	Floyd Hill	Sweep North Side trails			
2024	OS	Transfer to other Funds	Phil Mill	Tree Clean up at creek access			
2024	OS	Transfer to other Funds	Phil Mill	Veg Clean up at entry sign			
Signs & Kiosks	2024	OS	Facility Dev and Maintenance	Phil Mill	Advance warning (brown roadway signs)		
	2024	OS	Facility Dev and Maintenance	Lawson	Advance warning (brown roadway signs)		
	2024	OS	Facility Dev and Maintenance	Floyd Hill	Advance warning (brown roadway signs)		
	2024	OS	Facility Dev and Maintenance	Oxbow	Entrance Sign	\$ 5,000	
	2024	OS	Facility Dev and Maintenance	Oxbow	Kiosk Materials	\$ 800	
	2024	OS	Facility Dev and Maintenance	Oxbow	End of trail sign	\$ 500	
	2024	OS	Facility Dev and Maintenance	Phil Mill	Kiosk Materials	\$ 1,500	
	2024	OS	Facility Dev and Maintenance	Lawson	Kiosk Materials	\$ 2,000	
	2024	OS	Facility Dev and Maintenance	Multi	Activity shingles for entrance signs	\$ 1,000	
	2024	REC	Signs	Multi	Unspecified signs	\$ 4,000	red is unbudgeted

**Additional Projects**

Items in Total Spent column are calculated with a formula

Type	Year	Budget/L and	Staff Lead	Budget implications?	Project Description	Cost estimate
Use mitigation	2024	Mixed	Jon	no	Standard Sign Plan	
	2024	Mixed	Jon		Sustainable trailhead Maintenance plan	
	2024	Mixed	Jon		Volunteer Program	
	2024	Mixed	Jon		Expanded Trails Info Content	0
			USFS	Jon, Amy	25000 in revenue	Annual trail maintenance ageement plan
User Management	2024	OS	Jon	yes	Regular Trail & Facility Maintenance, see detail above.	0
	2024	Mixed	Martha		Commercial Permits, Rafting and Special events sprogram management	0
Land Stewardship	2024	Mixed	Martha		Move process to new software; GovBUILT	
	2024	Mixed	Amy		Rural Remote Overlay	0
Other Rec management	2024	Mixed	Amy		ROMP implementation	0
	2025	REC	Amy		Contract with towns for trails crew work	
	2025	REC	Amy		BLT trail section repair	50,000
ROMP		REC	Amy		System wide trails Evaluation	
		REC	Amy		High-Use Trail heads Project	
	2024	REC	Amy		User Management Systems - OHVs first	
		REC	Amy		Creek Management Program	
		REC	Amy		Destination Management Priority	
OSC Projects		REC	Amy		Recreation Economy Planning	
	2024	OSC	Martha Amy		Develop Management Plans, and prioritization approach	
	2024	OSC	Martha Amy, Kay Margi Jackie		OSC Commissioner Recruiting	
	2024	OSC	Mark, Steve		Trails Sub-committee	
	2024	OSC	Martha Amy		Publish Annual Report	
	2024	OSC	Martha Amy		Format Open Space Plan	
Next Year	2024	OSC	Martha Amy		Update reso about basic land management plan i.e. camping	
	2025	REC	Amy		Kiosk at Loveland Parking Lot	1,000