

Dear River Outfitter,

Enclosed please find the necessary paperwork required to apply for a Clear Creek County River Outfitter License. The License authorizes the use of County-owned lands to access Clear Creek.

Clear Creek County requires the following, prior to issuance of a License:

- 1) **Application Form**
- 2) **Proof of Liability Insurance:** the certificate of insurance must state “*Clear Creek County*” as additional insured party, and **cover the entire season.**
- 3) **Workers Compensation Insurance:** the certificate of insurance **must cover the entire season.**
- 4) **Notarized CCC Indemnification Agreement**
- 5) **Copy of up-to-date Colorado State River Outfitter License**
- 6) **Clear Creek County Release of Liability Form Agreement**
- 7) **License Fee:** \$500.00; checks made out to “Clear Creek County”
- 8) Outfitters that failed to report by October 31st must pay a \$200.00 late fee

Please refer to the enclosed instructions for completing the application package or contact Nevan Mandel at 303-679-2460 or nmandel@clearcreekcounty.us for clarifications.

The deadline for applying for a Clear Creek County River Outfitter License is April 1 of each year. If the deadline falls on a weekend or holiday, the application deadline extends to the next business day. Applications may be emailed or delivered by hand to the Annex in Georgetown at 1111 Rose Street. Incomplete applications will not be accepted. Outfitters that held a License for most recent previous season, if otherwise qualified, have the right to renew their License for the current season with priority status by submitting the entire application package as outlined above prior to the deadline. No more than 15 licenses will be issued for each season. Applications over and beyond the 15 License limit will be placed on a waiting list, with priority given to the earliest **complete** application package received. Outfitters on the waiting list that don't receive a License shall have their License fee returned to them.

Sincerely,

Nevan C. Mandel
Clear Creek County
Strategic Planning and
Community Engagement Fellow
303.679.2460
nmandel@clearcreekcounty.us

INSTRUCTIONS FOR COMPLETION OF THE APPLICATION CLEAR CREEK COUNTY RIVER OUTFITTER LICENSE

1. Complete and sign the enclosed **Application** for a Clear Creek County River Outfitter License.
2. Provide a certificate executed by Colorado licensed insurance company demonstrating that the applicant (river outfitter) has current **general liability insurance** for the entire season in amounts at least equal to the greater of (1) the then current limits of liability established in C.R.S. Title 33, Article 32, or (2) the then current maximum governmental liability limits establish pursuant to Title 24, Article 10.

Each insurance certificate must state that the County is an additional insured thereunder and that the issuer thereof will give the County not less than ten (10) days prior written notice before any material change in, nonrenewal or cancellation of the insurance takes effect.

3. Provide a certificate executed by a Colorado licensed insurance company demonstrating that the applicant has **workers' compensation insurance** covering the entire season, as required by Colorado law. The certificate for this insurance must state the issuer thereof will give Clear Creek County not less than ten (10) days prior written notice before any nonrenewal or cancellation of the insurance takes effect.
4. Provide a copy of your current, up-to-date **Colorado State River Outfitter License**.
5. A **notarized signature** is necessary on the **Indemnification Agreement**. You have two options to choose from and you must choose item one or item two. If the Outfitter utilizes a corporate release of liability form, that clients sign to release Outfitter, the applicant is encouraged to add Clear Creek County as an additional party to be released of liability. If this option is chosen, please initial the first option provided on the enclosed Indemnification Agreement. Alternatively, an Outfitter may elect to have each of the Outfitter's clients sign the Clear Creek County Release of Liability Form, prior to embarking on Clear Creek If this option is chosen, please initial the second option provided on the enclosed Indemnification Agreement. and request this form. **These signed forms must be provided to the Clear Creek County at the end of the current rafting season.**
6. Please provide the application along with the notarized Indemnification Agreement, a Colorado River Outfitter License, the required insurance documentation, and the \$500.00 deposit. Applications may be emailed to nmandel@clearcreekcounty.us or delivered to:

Clear Creek County
Community Development Department
Attn: River Outfitter License Application –
P.O. Box 2000
Georgetown, CO 80444

An application will not be considered complete until the \$500.00 deposit is received. Please make all checks out to "Clear Creek County". **Outfitters must pay the deposit via cash or check.**

Please refer to Clear Creek County's Resolution No. R-17-21, "Resolution Concerning The Use Of County Land By Commercial River Outfitters", pertaining to the use of Clear Creek County owned or managed land as a point of embarkation and disembarkation for river running. The Resolution will help outline the rules and regulations for the use of County property for this purpose and may clarify other questions. Please contact the Clear Creek County Annex at 303.679.2436 to receive a copy of Resolution No. R-17-21.

**Application for Clear Creek
County Rafting License**

Business Name: _____

Mailing Address: _____

City _____, State _____ Zip code _____

Local Operation Address: _____

City _____, State _____ Zip code _____

Business Phone: _____ Cell Phone: _____

Email Address: _____ (direct email of owner/manager)

State Outfitter's License # _____

24 Hour Contact Information

Name of Contact: _____

Cell Phone: _____

Email Address: _____ (direct email of owner/manager)

Please Make Checks Payable To: **Clear Creek County**

Have you enclosed? Incomplete applications will be notified and returned

Completed application?	Yes	No
Required liability insurance?	Yes	No
Is liability insurance dated to cover entire rafting season?	Yes	No
Clear Creek County named as Additional Insured?	Yes	No
Current workers' compensation insurance provided?	Yes	No
Is workers' compensation insurance dated for entire rafting season?	Yes	No
Current, up-to-date State Outfitter license provided?	Yes	No
Notarized CCC Indemnification Agreement provided?	Yes	No
Copy of Company's Release of Liability Form Naming Clear Creek County		
CCC Indemnification Agreement option #2 initialed?	Yes	No
\$500.00 deposit enclosed?	Yes	No

**CLEAR CREEK COUNTY
STATE OF COLORADO**

CUSTOMER WAIVER AND RELEASE OF LIABILITY

For the purposes complying with Resolution R-17-21, "*Resolution Concerning the Use of County Land By Commercial River Outfitters*", and in consideration of being authorized to use County Land as a client of, _____ (*Company Name*), a river outfitter, the undersigned does hereby, on behalf of him or herself, and his or her heirs, personal representatives, successors and assigns, waive and release Clear Creek County, its officers, agents and employees, of and from and all claims, actions, causes of action, demands, rights, damages, costs, loss of service, expenses and compensations whatever which the undersigned now has or which may hereafter accrue on account of or in any way growing out of all known and unknown, foreseen and unforeseen bodily and personal injuries and property damages and the consequences thereof, resulting from the use of such County lands and other public property as a client of the said river outfitter.

DATED this _____ day of _____, _____ .

Client name printed (legibly)

Client Signature