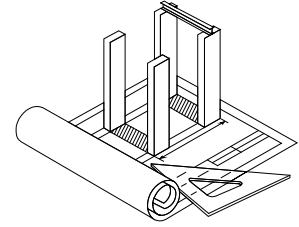


**CLEAR CREEK COUNTY BUILDING DEPARTMENT
REQUIREMENTS FOR
RE-ROOFS AND RE-SIDING INSTALLATIONS,
WINDOW REPLACEMENTS AND
RESIDENTIAL REPAIRS**



Whether you are installing a re-roof, new siding, replacing windows or minor residential repairs, this packet will guide you through our code and submittal requirements. This packet is intended to include the new roof covering and replacement of damaged decking, but not changes in or replacement of the structural roof framing. The window replacements covered under this type of permit are also those not involving enlargement of the existing framed openings. Types of repairs eligible for this type of permit include repair of interior water damage, repair of existing decks, etc. Please refer to the Residential Additions and Alterations Packet or the Commercial Packets, for those more extensive projects.

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Building Department Directory:

General Line – 303-679-2333

Lynette Kelsey, Plans Examiner, Code Enforcement – 303-679-2343

Debra Kirkham, Building Official – 303-679-2344

Fax – 303-569-1103

Email – bldg@clearcreekcounty.us

permits@clearcreekcounty.us

Website – <https://www.clearcreekcounty.us/95/Building-Department>

BUILDING CODE INFORMATION

The County has adopted the *2015 International Residential Code and Building Code* and the *2009 Energy Conservation Code*. All construction must comply with these codes.

Re-roof and Re-Siding Requirements

In accordance with the Wildfire Hazard Mitigation requirements adopted under our Code, all re-roofs are required to be either a Class A rated material or a Class A rated assembly. Documentation of the rated assembly being used must be submitted along with the application for the permit. Ice Barrier Underlayment is required. Certain types of siding may also be required for residences where additional mitigation was required and we can assist you in determining which structures these are. Roof venting must be added when the existing venting is inadequate.

Window Replacement Requirements

Our Energy Code requires maximum 0.35 U-value for all new windows. Links to more information on window efficiency, energy savings and tax credit programs can be found at http://www.energysavers.gov/your_home/windows_doors_skylights/index.cfm/mytopic=13340 and http://www.energystar.gov/index.cfm?c=tax_credits.tx_index

Window replacements in bedrooms also need to meet all egress requirements.

Residential Repair Requirements

At minimum, a description of the repair is needed. A scaled floor plan and possibly an engineer report may be required, depending on the extent and structural nature of the repair. Please call us with any questions on these requirements.

Other Requirements

Our Code requires carbon monoxide detectors to be installed with the issuance of any of these permits. The carbon monoxide detectors must be installed within 15 feet of all sleeping rooms or areas lawfully used for sleeping purposes and the detectors will either be verified by the Building Inspector at the time the final inspection is done or the property owner will need to complete the Affidavit provided by the Building Dept.

The Landowner Authorization Form provides the opportunity for the property owner to designate a representative to process an application.

Applications are processed immediately upon presentation either in person or by mail and must be accompanied by the payment of the permit fee in the form of either cash or a check.

REQUIRED BUILDING INSPECTIONS

After your permit has been approved and issued, you may begin the installation or repair and must have the work inspected at various stages. You will receive complete instructions on how to request all of the necessary inspections when the permit is issued.

The installation or repair and all required inspections must be completed within six months of the date of issue or your permit will expire. If the project cannot be completed within that time frame, you may be eligible for an extension of an additional 180 days, provided the permit has not already expired and a letter explaining the delay and requesting the extension is submitted. THE INTERNATIONAL RESIDENTIAL CODE ALLOWS ONLY ONE EXTENSION TO BE GRANTED.

**CLEAR CREEK COUNTY
LANDOWNER AUTHORIZATION FORM**

This Form provides the opportunity for the property owner to designate a representative to process an application.

I, _____ of the County of _____,
(property owner)

State of _____, have appointed _____ my true and lawful
representative to act in my name and in my stead and on my behalf in connection with any action necessary in order to apply
for a: _____

on certain real property described as follows: _____
_____.

I, AS PROPERTY OWNER:

- 1. UNDERSTAND THAT IT IS MY RESPONSIBILITY TO MAKE SURE THAT MY DESIGNATED REPRESENTATIVE IS AWARE OF AND RESPONSIBLE FOR ALL REQUIREMENTS NECESSARY TO COMPLY AND COMPLETE WITH THE ABOVE AFOREMENTIONED ACTION.**
- 2. UNDERSTAND THAT ANY REQUIREMENTS PLACED ON THE PROPERTY WHICH CONTAIN RESTRICTIONS OR CONDITIONS WHICH MAY BE IMPOSED ON, AND MAY BURDEN, THE SUBJECT PROPERTY SHALL RUN WITH THE LAND REGARDLESS OF OWNERSHIP OF THE PROPERTY.**
- 3. TAKE FULL RESPONSIBILITY FOR NONCOMPLIANCE OF ANY REQUIREMENT ASSOCIATED WITH THE ABOVE AFOREMENTIONED ACTION.**

Agreed:

Signature of Property Owner Print Name Date

FOR NOTARY USE ONLY

Subscribed and sworn before me by _____ this ____ day of _____, 20 ____.
(property owner)

Notary Public
My Commission expires: _____

Clear Creek County Building Department

PO Box 2000 / Georgetown, CO 80444

303-679-2436

**RE-ROOF, RE-SIDING, WINDOW AND DOOR REPLACEMENT, AND OTHER RESIDENTIAL REPAIRS
PERMIT APPLICATION**

This application will be accepted when fully filled out and signed by the owner of record or his/her designated agents.

Mid-Roof Inspection is Required

Owner Information

Owner(s) Name: _____ Phone (H): _____ (C) _____

Mailing Address: _____ Email Address: _____

Contractor Information

Contractor Name: _____ Phone (O): _____ (C) _____

Mailing Address: _____ Email Address: _____

Property and Job Information

Parcel (PIN) # : _____ Address: _____

RE-ROOF - Material: _____ Number of Squares: _____

What structures on the property are being re-roofed? _____

Is Decking being replaced? Y N If "Yes" what is the estimated percentage being replaced? _____

Residing – Type of Material: _____

Window and Door Replacement – Number of windows/doors: _____ U-Factor of new windows: _____

Other Repair – Detailed description of the scope of repair being done: _____

Cost of Installation (including materials and labor): _____

Is this construction directly or indirectly related to the gaming in Gilpin County? Y N

I agree that this is an application only. I acknowledge that all work will be done in accordance with the 2015 International Residential Code, the 2015 International Building Code, and the 2009 International Energy Conservation Code as adopted by the Clear Creek Board of County Commissioners. Final Approval of the installation cannot be granted until all work is found to be in compliance with Clear Creek County Building Codes and Regulations.

Owner/Designated Applicant Signature: _____ Date _____

